NIEHS Program Update

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NIEHS Program Review Topics

- New Course Development
- Y2K Issues
- Continuation Application and New Competition 1999 RFA Release (Timeline)
- Grants Administration Issues
  - **New/revised applications**
  - **Supplemental Funding Requests**
  - **Prior Approval Requests**
  - **Carryover Requests**

New Course Development

- Prior approval is required only if you are going to use NIEHS funds
- Must be within the scope of the award
- Must meet a critical need for training in this field
- Must be reviewed by NIEHS program staff
- Issues in Virtual Course Development

Y2K and Chemical Safety

- CSB Y2K Chemical Safety Report
  - **(http//www.csb.gov/1999/news/n9919.htm)**
- Y2K Contingency Planning
- Y2K Hazwoper Training Issues
- WETP Y2K Actions: Training Modules, Curricula modification, Training exercises & Tech info exchange
- Y2K Administrative Supplements

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Continuation Application

- New Target Areas of Training
  - Super JTI
  - Brownfields
  - Y2K Training
  - Advanced Training Technologies
- Upgrades for Computer Software and Hardware
- New Submission of Progress Report and Training Data

New Competition
1999 RFA Release (Timeline)

- **Release RFA - July 1999**
- **Briefing for RFA - September 1999**
- **Receipt of RFA - November 1999**
- **Review of Applications**
- **Announcement of Awards - September 2000**

Revised Grant Applications 4/98

- <u>NIH Guide for Grants and Contracts</u>: Released November 12, 1998 - http://www.nih.gov/grants/guide/notice-files/not98-158.html

  -includes changes in PHS 398 and PHS 2590

  -includes web pages for forms and instructions

Revised Applications, cont.

- application instructions and forms - http://www.nih.gov/grants/ - "Applicants are encouraged to access the application instructions and forms via the InternetRequests"

- for hard copies - GrantsInfo@nih.gov- Provide a complete mailing address, the number of copies (not boxes) needed, an e-mail address and telephone number

Two application kits -

- PHS 398 - competing

  http://www.nih.gov/grants/funding/phs398/phs398.html

- PHS 2590 - noncompeting

  http://www.nih.gov/grants/funding/2590/2590.htm

Revised Applications, cont.

- NIH does not provide automated application forms
- Commercial companies have grant-application software

One source is GrantSlam-
grants@cayuse.com
sales@cayuse.com

Revised Applications, cont.

- **The new forms *must* be used for receipt dates of May 10, 1999 and thereafter.**
- **Follow the "General" and"Specific Instructions"**
- **DO NOT follow the "SNAP Instructions"**
- **CONTACT me if you have any questions**

Supplemental Funding Requests

- Only supplements responding to formal written requests from NIEHS will be considered.

- Requests will be reviewed on a case by case basis.

- There is no policy that states that supplemental funding requests must be awarded.

Prior Approval Request as per Terms and Condition of Award

- Change in Scope of Training Plan <u>whether or not</u> significant rebudgeting
  - i.e. Changes in training plan such as new courses, number of courses and different training locations
- Any budget revision of 25% or more
- Any budget revision of consortium or contractual nature

Significant Rebudgeting:

- Significant rebudgeting occurs when expenditures in a single direct cost budget category deviate (increase or decrease) from the categorical commitment level established at the time of the award by more than 25 percent of the total costs awarded.

- For example, if the award budget for total costs is $200,000, NIH prior approval is required for any rebudgeting that would result in an increase or decrease of more than $50,000 in a budget category.

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Prior Approval Request as per Terms and Condition of Award

- Request from Awardee must be cosigned by PI and business official.
- Official approval from NIEHS must also be signed by Program Administrator and Grants Management Officer

NIEHS "Carryover" Skit

FSR Long Form & Tables 1 & 2

- **Act 1- NIEHS Staff Meeting**

- **Act 2- Problems with Carryover Requests**

- **Act 3 - How to submit a successful request**

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